

Booster Funding Guidelines – General Fund Requests

These guidelines apply to requests against the Booster Club General Fund. For requests against an individual group fund please see the **Booster Funding Guidelines-Individual Group Fund Requests**. The intent of the guidelines is to assist the Liberty Booster Club, coaches, and Booster Representatives to be good stewards of the General Funds within Booster Club. If you don't request funding, you won't receive it, it doesn't hurt to ask. Remember, these are guidelines, if it makes sense and we can afford it we will do our best to approve it.

- Plan on requesting funds before you need them. Requests should be presented to the Booster Club President at least one week prior to the Booster Club monthly meeting for review.
- Each Booster group is required to have a parent/guardian Representative who will co-sign all funding requests along with the coach/advisor of the group.
- The Booster General funds are used to purchase resources that stay with the program or school from year to year such as equipment (basketballs, helmets, props, flags, etc)
- **FOOD:** General funds are not used for food at banquets, practices, tournaments, etc.
- **UNIFORMS:** General funds may only be used to purchase uniforms that stay with the program. General fund requests will only be considered during the year that ASB funds are allotted to your group. Exceptions to this rule may include supplemental assistance when needed for sports/activities that have consumable uniforms each year (drill, cheer, swim/dive, dance).
- **APPAREL:** No General funds may be used to purchase personal apparel (i.e. items with name or number or that students will keep). Groups who wish to purchase this type of apparel can collect the needed money from parents/guardians and go through ASB to obtain a single check to provide to a vendor.
- **TOURNAMENTS AND CAMPS:** Will be determined on a case by case basis.
- **COACHES LICENSING, CONTINUING EDUCATION FOR COORDINATORS AND THE LIKE:** These types of requests are encouraged – they help improve our programs.
- **TRANSPORTATION:** There are liability issues and procedures inherent in requests covering transportation. Granted requests must be gifted to ASB.